Yorkshire Sport Foundation | Brand Manual Updated July 2020



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# BRAND PROPOSITION



#### **Our Role:**

To connect, influence and provide support for sport and physical activity, increasing and improving the many ways people can take part and get active.

#### Who we are in 20 seconds:

YSF is a lottery funded charity that wants to make activity part of everyone's life.

We believe in the power of sport and physical activity to change people's lives and want as many people as possible to enjoy all the benefits being active can bring.

As a charity we work closely with partners to help individuals and communities overcome barriers and build healthy habits for life.

Yorkshire Sport Foundation is one of the 42 Active Partnerships in England supporting local and national organisations to work better together.

We work to deliver Sport England's 'Towards an Active Nation' strategy by connecting, influencing and providing opportunities to be active across South Yorkshire and West Yorkshire.

#### Our aims:

More people taking part in sport on a regular basis

Greater inclusivity so that everyone can take part

A robust charity that maximises investment into sport

Our purpose is to help deliver the Government's strategy built around five social outcomes: (Sporting Future, DCMS)

Physical wellbeing

Mental Wellbeing

Individual Development

Social and community development

Economic development



# 2 BRAND PROMISE

# Yorkshire Sport Foundation is a catalyst for change

#### We are famous for:

- Achieving impact
- Experience
- Effective planning
- Collaboration
- Keeping it simple
- Traditional values

## Core Message I (what?)

Yorkshire Sport Foundation is a charity that exists to make a real difference to people's lives

## Core Message 2 (why?)

To be a catalyst for change that proactively tackles inactivity and its impact on physical and mental health

# Core Message 3 (how?)

We achieve this by connecting and influencing people, programmes and organisations to deliver good quality and enjoyable opportunities for many years to come

# Core Message 4 (who?)

We believe that an active community is a prosperous one, and that everyone should live a healthy and happy life



#### 3 LOGOTYPE

This is the primary full colour logo for the Yorkshire Sport Foundation and should always be used wherever possible.





#### 4 LOGOTYPE - MONO

When there isn't the opportunity to have a full colour logo it should appear in one of the following mono options.







# 5 LOGOTYPE - exclusion zone

An exclusion zone has been established to create a clear area around our logotype to retain the brands smart and orderly look.





# 6 LOGOTYPE - MINIMUM SIZE

To ensure the Yorkshire Sport Foundation logotype is legible when reproduced at different sizes and in different techniques, the minimum width should be no smaller than instructed below.

For anything smaller than 36mm wide please use the brand icon in isolation.







# 7 INCORRECT USAGE

Please do not stretch, distort, adjust ratios, recolour or change the supplied logo artworks in any way.





## 8 BRAND 'YCON'

The Yorkshire Sport Foundation brand Ycon is a series of 3 triangles which represents the three roles of CONNECT, INFLUENCE AND PROVIDE.

The triangles all pointing inwards to a central point not only signifies the unity but also forms the letter Y for Yorkshire.

The icon has the flexibility to be used in isolation as a subtle feature (eg. top right of this page) or occasionally as a background pattern in full colour, reversed out or as a tint/watermark. This option should only be used over images that will be enhanced by the effect.





#### 9 COLOUR PALETTE

The primary colours for Yorkshire Sport Foundation are turf, teal and midnight. To support these primary colours we have a flexible and dynamic range of secondary colours. This secondary palette can be used to support the primary colour scheme on all marketing materials.

The broad spectrum allows you to create vibrant and colourful combinations which are representative of the subject matter.

#### **PRIMARY COLOURS**



Pantone 368 C50 M0 Y100 K0 R147 G192 B31 #93c01f



Pantone 327 C100 M14 Y61 K5 R00 G131 B117 #009886

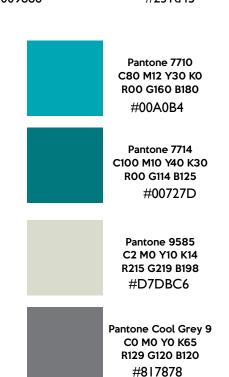


Pantone 275 C99 M97 Y36 K44 R35 G29 B69 #231d45

#### **SECONDARY COLOURS**









#### 10 TYPOGRAPHY

Headline: Our title typeface is Keep Calm Regular (14pt). This should only be be in the titles of branded communications.

**Subheadlines : Gill Sans in Bold (14pt)** 

Body Copy: Gill Sans Regular (12pt). (Calibri is our alternative typeface for digital formats such as emails, PowerPoint and Word.)

Keep Calm Medium - For headlines

ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 - £%&!?.,:;" abcdefghijklmnopqrstuvwxyz

Gill Sans - For most purposes

ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 - £%&!?.,;;"
abcdefghijklmnopqrstuvwxyz

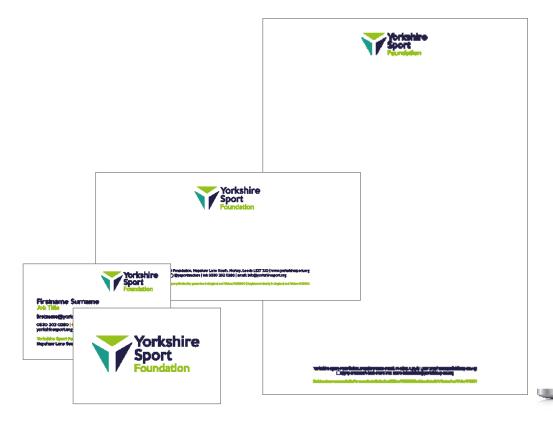
Calibri - For digital formats where Gill Sans is not available

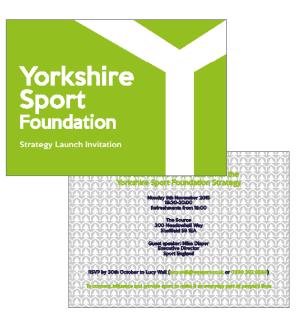
ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 - £%&!?.,:;"' abcdefghijklmnopqrstuvwxyz



# 11 BRAND ACTIVATION

We should aim to engage and inspire our target audience with every brand element. Using our brand assets and these guidelines we can really make a lasting impression.









**\*** 

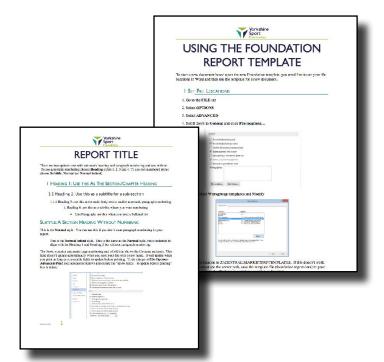
Applies to:

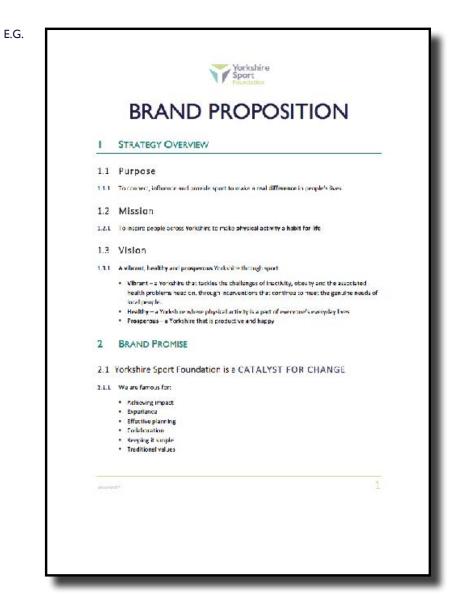
Letters

Agendas

Minutes

Templates including font and layout styles, and instructions on installing and using are on the templates folder.







#### 13 POWERPOINT PRESENTATIONS

Applies to:

**Presentations** 

Templates are in the templates folder.

E.G.



# Slide title

- Text





#### 14 BRAND LOCKUP

The charity logo should be used in a lockup format when it needs to appear with a project/partner. Contact the Communication team when you need a new lockup.

i. External project logo





ii. Internal project logo (designed in our house fonts and colours)



# Creating Connections Supporting disability sport

iii. Internal project without a logo (name of project written in suitable font and house colours)



#myproject

#### **ACCESSIBILITY**



We recognise that people need to access publications in a range of formats because of their different needs.

Publications will be designed in recognition of and available in a range of formats for people who:

- Are visually impaired
- Have a learning impairment such as dyslexia or a learning disability
- Have a low standard of literacy
- May not have English as their first language
- · Have any combination of these.

We do this through a combination of Plain English guidelines and following the guidelines in the Activity Alliance Inclusive Communications Guide.

Alternative formats will be made available on request.

The following pages detail how we include accessibility pronciples and best practice for diversity and incluson.



#### 16 PHOTOGRAPHY

The photography used throughout all communications should inspire people to want to get involved in sports whatever their level, age or disability.

People in photos should reflect local demographics and fairly represent age, gender, disability. ethnicity and socioeconomic status.

Our focus is inclusivity rather than sporting excellence and capturing those moments of fun, friendship and teamwork.

# Videography

Videos will be hosted on Youtube, subtilted with chapter markings with transcriptions and links in the description where applicable.















#### **PROMOTIONAL MATERIALS - B2B**

# **Applies to**

Anything carrying our logos

#### **Guidelines**

Our communication with those we work with should reflect our values and be:

- Clear
- Professional
- Free from jargon

## **Design notes**

- Logo should be centred, on a white band across the top
- Use Teal/Midnight blocking if text needs to appear over pictures
- Make call to action clear and prominent
- Use appropriate partner logos sparingly







## **Applies to:**

Anything carrying our logos

#### **Guidelines**

Our communications with customers and the public are less formal but should reflect our values and be:

- Accessible
- Friendly
- Fun

## **Design notes**

Externally designed promotional materials should be discussed before commissioning with the communications team, involved in the process. All external designs must be signed off by the communications team before use.

- Logo should be centred, on a white band across the top
- Use corporate colours
- Be bright and atttactive
- Photos of people enjoying activity Respect diversity and equity
- Sparing use of text
   Avoid text over photos
   Use approved pictures, credit when required
- · Horizontal alignment of body copy
- MS Comic Sans should not be used



#### **EMAIL SIGNATURES**

# **Applies to:**

Outgoing emails

#### **Guidelines**

Email footers should be in house style

Promotional email footers will be created on request and used across the CSP as appropriate

# **Design notes**

Text will be used to enable links

Small graphics will be used to reduce mail size



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@YSportMatters

YSportMatters

Yorkshire Sport Foundation operates the two County Sports Partnerships of South Yorkshire Sport & West Yorkshire Sport Registered as a company limited by guarantee in England & Wales: 7633990

Registered charity in England & Wales: 1143654

Read our strategy summary **HERE** 



# **Strategy Overview**



THE FIVE SOCIAL OUTCOMES	Physical wellbeing	Mental wellbeing	Indiv develo	idual Socia opment d	l and community evelopment	Economic development		
OUR VISION IS	A vibrant, healthy and prosperous Yorkshire through sport and physical activity							
OUR ROLE IS	To CONNECT, INFLUENCE and PROVIDE sport and physical activity to make it an everyday part of people's lives							
TO TURN OUR VISION INTO REALITY WE AIM TO ACHIEVE	More people being active on a regular basis		Greater inclusivity so that everyone can be active		A robust charity that maximises investment into sport and physical activity			
THROUGH	A well connected and well informed sport and physical activity structure	A skilled and committed workforce	Better places and environments to play sport and be active	Activities and events in local settings	Improve promotion communicati opportunit	and organisation on of that promotes		
WE WILL, AMONGST OTHER ACTIONS	<ul> <li>Support the District Activity Partnerships</li> <li>Build and share evidence and insight</li> <li>Improve influence in city regions</li> </ul>	<ul> <li>Support recruitment, coaches, volunteers, ambassadors</li> <li>Influence professionals in other sectors</li> <li>Provide training and education</li> </ul>	<ul> <li>Assist with strategic plans</li> <li>Influence planning and transport</li> <li>Assist with funding bids</li> <li>Engage with and listen to communities</li> </ul>	<ul> <li>Develop and support targeted programmes</li> <li>Organise county-wide events</li> <li>Use Asset Based Community Development approach</li> </ul>	<ul> <li>Exploit dig the full</li> <li>Support ac campaigns</li> <li>Amplify partners' messaging</li> <li>Build and s audiences</li> </ul>	of governance  ctivity  Continually improve  Influence investment into the counties		
ВУ			cal place-based planning	taking pas		Adhering to our values: passion, integrity, learning, outcome focussed, trust, teamwork		

## CONTACT

For more information please contact:

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