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# Privacy notice: programmes and activities

## INTRODUCTION

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Yorkshire Sport Foundation has a responsibility to keep your personal information safe. Personal information is anything that allows us to identify you such as your name or address. We must keep this information secure and not pass it on to anyone else without your permission.

## WHAT PERSONAL DATA WE COLLECT AND HOW WE USE IT

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Because of UK GDPR 2018 we need to tell you what we will do with information you tell us about yourself. When you take part in activities such as our Satellite Clubs, School Games or Communities work; we (or the club you are attending) may ask you for the following information at registration:

- Name
- Postcode
- Age or Date of Birth
- Gender
- Ethnicity
- Disability



We collect this information so that we can:

- Monitor numbers of people taking part in activities
- Evaluate the work we are doing
- Are able to delete any information we hold on you if you ask us to.



Occasionally we might ask you to fill in a survey. We use this information to help us improve our projects and activities. All surveys are stored securely on our Views platform.

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## SHARING YOUR INFORMATION

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We will not share your personal information unless there is an emergency (for example, for medical purposes) or you are told we will share this for evaluation purposes.



We may use data about your attendance at activities anonymously (this means we remove identifiable personal information) to show how we are performing. These details will be stored on a system for up to one year after the project ends. After this year all records will be deleted.



If we take a photograph of you at an event that clearly shows your face, we will always ask for your permission to use it with our photo consent form (or your parents' permission if you are under the age of 16).

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## STORING YOUR INFORMATION

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Where you are attending a programme and have given additional information as part of a registration and attendance process your data will be stored on Views.

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## WHAT ARE YOUR RIGHTS?

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You can ask us about data we hold about you at any time. You also have a right to ask us to:

- Change any data that you think is wrong
- Ask us to stop processing your personal information and delete it.

If you wish to speak to someone about your data please email [info@yorkshiresport.org](mailto:info@yorkshiresport.org) or contact us on 03302020280

To see our full privacy notice please click here: <https://www.yorkshiresport.org/governance/>